

Agenda for a meeting of the Bradford and Airedale Health and Wellbeing Board to be held on Monday, 19 September 2016 at 2.00 pm in Committee Room 1 - City Hall, Bradford

Dear Member

You are requested to attend this meeting of the Bradford and Airedale Health and Wellbeing Board.

The membership of the Board and the agenda for the meeting is set out overleaf.

Yours sincerely

P Akhtar

City Solicitor

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

From:

Parveen Akhtar

City Solicitor

Agenda Contact: Fatima Butt - 01274 432227

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To:



MEMBER	REPRESENTING
Councillor Susan Hinchcliffe	Leader of Bradford Metropolitan District Council
Councillor Val Slater	Portfolio Holder for Health and Wellbeing
Councillor Simon Cooke	Bradford Metropolitan District Council
Dr Andy Withers	Bradford District Clinical Commissioning Group
Helen Hirst	Bradford Districts and City Clinical Commissioning Group
Dr Philip Pue	Airedale, Wharfedale and Craven Clinical Commissioning Group
Dr Akram Khan	Bradford City Clinical Commissioning Group
Brian Hughes	Locality Director, West Yorkshire NHS England - North (Yorkshire and Humber)
Anita Parkin	Director of Public Health
Bernard Lanigan	Interim Strategic Director of Adult and Community Services
Michael Jameson	Strategic Director of Children's Services
Javed Khan	HealthWatch Bradford and District
Nichola Lees/Bridget Fletcher or Clive Kay	One Representative of the main NHS Providers
Sam Keighley	Bradford Assembly Representing the Voluntary, Community and Faith Sector

A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.



- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.
- (4) Officers must disclose interests in accordance with Council Standing Order 44.

3. MINUTES

Recommended –

That the minutes of the meeting held on 26 July 2016 be signed as a correct record (previously circulated).

(Fatima Butt – 01274 432227)

4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Fatima Butt - 01274 432227)



B. BUSINESS ITEMS

5. JOINT FINANCIAL PLANNING UPDATE

The Director of Finance (Bradford Metropolitan District Council (BMDC)) and Director of Finance for Bradford City, Bradford Districts and Airedale, Wharfedale and Craven Clinical Commissioning Groups will submit **Document “F”** which provides an update on joint financial planning and budget discussions for health and social care between BMDC, the Clinical Commissioning Groups and health providers in Bradford District and Craven.

Recommended-

That the report be noted and the Board provides feedback on further areas of practice where efficiencies could be made and services improved through integration across health and social care or through greater emphasis on prevention and early intervention in health and wellbeing and other services.

(Angela Hutton – 01274 434176)

6. CHAIRS HIGHLIGHT REPORT - BETTER CARE FUND, BRADFORD HEALTH AND CARE COMMISSIONERS, INTEGRATION AND CHANGE BOARD AND HEALTHY WEIGHT

The Health and Wellbeing Chair’s highlight report (**Document “G”**) summarises business conducted between meetings: where for example reporting or bid deadlines fall between Board meetings or business conducted at any meetings not held in public where these are necessary to consider material that is not yet in the public domain. Reporting through a highlight report means that any such business is discussed and formally minuted in a public Board meeting.

It reports on:

- Quarter 1 performance of the 2016-17 Better Care Fund Business conducted at the August meetings of the Bradford Health and Care Commissioners Group and the Integration and Change Board
- A short update on progress on action to establish a Healthy Weight Delivery Board



Recommended-

That the Board notes the Better Care Fund Performance report for Quarter 1 of 2016-17 and receives further progress and performance reports at future Board meetings.

(Angela Hutton – 01274 437345)

7. HEALTH AND WELLBEING BOARD TERMS OF REFERENCE

The Director of Public Health will submit **Document “H”** which proposes review of the Terms of Reference for the Health and Wellbeing Board, last reviewed in March 2014, in order to reflect changes in the scope of the Board’s responsibilities and recent changes to the Council Directorships and Portfolios as currently referenced in the Terms of Reference.

This would allow Members to consider whether the stated purpose, membership and duties of the Board should be amended to reflect recent developments in relation to new ways of working in the health and care sector and integration of health and care services.

Recommended-

(1) That the Terms of Reference for Bradford and Airedale Health and Wellbeing Board are updated to reflect changes to Council Portfolios and Strategic Directorships and the additional duties noted at section 3.3.2 of Document “H”.

(2) That further comments and submissions in respect of updating the Terms of Reference are received by 30th September 2016 and that a final proposal is developed and circulated for consultation and brought to the November 2016 Board meeting for agreement.

(Angela Hutton – 01274 437345)

8. WORKING BETTER TOGETHER - A WHOLE SYSTEM FOR HEALTH AND WELLBEING - JOINT MENTAL HEALTH AND WELLBEING STRATEGY DEVELOPMENT

The Working Better Together report is a standing item at the Health and Wellbeing Board that brings regular updates on development of a whole system approach to health, social care and wellbeing; for example supporting further integration between health and social care organisations and processes and directing the health and wellbeing system to develop integrated strategies.



The Interim Strategic Director of Adult and Community Services and the Chief Officer Bradford City and Bradford Districts Clinical Commissioning Groups will submit **Document “I”** which notifies the Board that a presentation will be made at the Board meeting to provide a further update on the development of a Mental Health and Wellbeing Strategy for Bradford, Airedale and Craven and assurance that good progress is being made and draws out themes from the draft strategy.

Recommended-

That the Board receives the update and provides feedback to further shape the strategy and encourages wide participation in consultation on the draft strategy through its constituent organisations.

(Ali-Jan Haider – 01274 237290)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER

